

City of Geneseo, Henry County, Illinois
City Council
October 11, 2016
6:00 PM

Pledge of Allegiance

Roll Call

The City Council of the City of Geneseo met in a City Council meeting on Tuesday October 11, 2016 at the Council Chambers, 115 South Oakwood Avenue. Mayor Kathy Carroll-Duda called the meeting to order at 6:05 pm. Aldermen Jason Robinson, Bob Wachtel, Martin Rothschild, Sue Garlick, Kent Anderson, Paula Simosky and Brenda Johnson were present. James Roodhouse was absent. Others in attendance included, Administrator Lisa Kotter, City Attorney Dan Alcorn, Director of Electrical Operations Lewis Opsal, City Clerk Loree K. Phlypo, Finance Director Kara Wiesemeyer, IT Manager Garrett Griswold and Inspector Rick Mills.

There was a quorum.

Chamber of Commerce Report

Rhonda Ludwig reported that October 13th is the Chamber Fall Breakfast with Hugh O'Brian as the guest speaker. State Street Market was a success with over a thousand attendees, 32 vendors it exceeded our expectations. Ribtoberfest was a huge success, there were 15 rib cookers, 25 in the bags tournament and it also exceeded the goals that were set. She thanked the City staff for barricades, fencing, trash cans and tables. Wednesday through Friday Channel 8 will be in town to shoot the City commercials. For a complete list of Chamber sponsored events please visit their website at www.geneseo.org.

City Engineering Report

Greg Ryckaert from Missman reported that the Oakwood Avenue Relief Sewer will be bid in January and the work will start around March with it being a 2-3 month project. They are working on designing the new well and pump house. The new well will be by Well #26. There has been as much separation between the existing well and the new one as possible, but they will be pulling from the same aquifer. The goal is 350 gallons per minute.

Proclamation – Recognizing Freedom House Domestic Violence Awareness Month. Mayor Carroll-Duda read the Proclamation and proclaimed October as Domestic Violence Awareness Month.

Presentation of GFOA Award for Accounting Excellence – Presented and acknowledged by Mayor Carroll-Duda to the Finance Director Wiesemeyer and the Accounting Staff.

Public Comment

Resident Kathy Allen asked about the lot that the City is selling and if that she feels that it is important to have private green space as well as residential housing.

Consent Agenda:

- a. City Council Minutes 9/13/16
- b. Committee of the Whole Minutes 9/27/16
- c. Special City Council Minutes 9/27/16

One correction to the minutes from the Committee of the Whole 9/27/16, Simosky voted nay on the Cell Tower Lease. A corrected copy was handed out.

Motion by Simosky, second by Anderson to approve minutes as stated with the correction.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried.

Public Hearing – Issuance of a Class D Liquor License to MGHMINARD LTD. DBA Sweet Peas Bar & Grill located at 1325 S. Oakwood Avenue, Suite 6 Geneseo, IL 61254

Motion by Wachtel, second by Robinson to open the Public Hearing at 6:16pm. Voice Vote. All Ayes. No Nays. 1 Absent. Motion Carried.

The applicant Adam Minard was present at the meeting. This is a change of ownership and not an additional license. There were no questions or concerns.

Motion by Wachtel, second by Garlick to close the Public Hearing at 6:18pm. Voice Vote. All Ayes. No Nays. 1 Absent. Motion carried.

Consideration to approve Plan Commission Case #16-009 a request from Gene Stees for a Zoning Classification change from R-2 to R-3 at 641 & 643 Dilenbeck Drive and classify the lot as a Condo Use District.

City Administrator reported that the Plan Commission held a Public Hearing and recommended approval. A Condo Use Agreement was reviewed by the Plan Commission and the City Attorney and recommended that an R-3 Condo Use Permit be issued. This was a little different due to the fact the Ordinance doesn't address a conversion of a duplex to a condo, just new construction of a condo. Alderman Simosky asked if the construction for the adjoining wall is any different for a duplex then for a condo, Attorney Stone stated that it requires the same materials and inspections. The City Building Inspector inspected the roof and under the eaves for separation of the two units.

Motion by Anderson, second by Rothschild to approve Ordinance O-16-179 for the zoning change request for Gene and Janet Stees for 641 and 643 Dilenbeck Drive, Parcel 08-20-402-022, from R-2 to R-3 for a condominium use permit.

ROLL CALL VOTE:

AYES: 7 Johnson, Wachtel, Anderson, Garlick, Robinson, Rothschild, Simosky
NAYS: 0
ABSTAIN: 0
ABSENT: 1 Roodhouse

Motion Carried

Consideration of Ordinance O-16-176 An Ordinance Amending and Supplementing certain parking regulations of the Geneseo Traffic Code and Zoning Ordinance, this would prohibit large trucks from parking on City streets.

Administrator Kotter reported that prior discussion was held on truck parking and it was discovered that a Public Hearing at the Plan Commission level was needed due to the Zoning Code change requested. The Plan Commission members concurred to recommend to Council to proceed with the recommended changes which would eliminate conflicts within the ordinance and change the parking on the street limit from 48 hours to 72 hours. The City would ask the Police Department to warn violators prior to issuing a ticket. Multi passenger vehicles would be the exception and this would include School Buses.

Motion by Wachtel, second by Robinson to adopt Ordinance O-16-176 An Ordinance Amending and Supplementing Certain Parking Regulations of the Geneseo Traffic Code and Zoning Ordinance, which would prohibit large trucks from parking in residential neighborhoods and will allow vehicles to park up to 72 hours.

ROLL CALL VOTE:

AYES: 7 Johnson, Wachtel, Anderson, Garlick, Robinson, Rothschild, Simosky
NAYS: 0
ABSTAIN: 0
ABSENT: 1 Roodhouse

Motion Carried

Consideration to approve Resolution R-16-166 to appoint Brandon Maeglin as the IMRF Representative

City Administrator reported that the City hired Brandon Maeglin into the position of HR and feels that he is the appropriate choice to be the IMRF Representative.

Motion by Johnson, second by Rothschild to approve Resolution R-16-166 which appoints Human Resource Generalist Brandon Maeglin as the City's IMRF authorized agent.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried

Consideration for approval of option and lease agreement, entry and testing agreement and sub-lease agreement between the City and Central States Tower III, LLC to construct a wireless cell tower at 504 Exchange Street.

City Administrator Kotter reported that there are a few minor changes. The timeline includes the Phase II Sampling will conclude on Thursday with copies of the signed agreement in 30 days. Central State Towers will be applying for a building permit this week. When the construction begins is when the lease payments will start. This will be a \$12,000 increase to the General Fund. There are 3 documents that you will be approving; the lease agreement, entry and testing agreement and the sub-lease agreement.

Motion by Garlick, second by Rothschild to approve of the Option and Lease Agreement, the Entry and Testing Agreement and the Sub-Lease Agreement between the City and Central States Tower III, LLC to construct a wireless cell tower at 504 East Exchange Street as presented.

ROLL CALL VOTE:

AYES: 6 Johnson,Wachtel,Anderson,Garlick,Robinson,Rothschild
NAYS: 1 Simosky
ABSTAIN: 0
ABSENT: 1 Roodhouse

Motion Carried

Consideration for approval of Ordinance O-16-178 An Ordinance setting the parameters for Utility Payments and Billing to include Payment Arrangements, Budget Billing and Shut Off Policy.

City Administrator reported that this is intended to bring consistency to how all aspects of the billing processes are handled. An ACH Policy was also added to this Ordinance. In the winter time residential customers can be shut off if temperature is over 32 degrees for 3 days, water can be shut off at any time for non-payment. Commercial accounts can be shut off year round for non-payment. The new policies will become effective January 1, 2017.

Motion by Rothschild, second by Wachtel to approve Ordinance O-16-178 which is policies for Utility Budget Billing, Shut off Notices, ACH Payments and Payment Arrangement Policies, effective January 1, 2017.

ROLL CALL VOTE:

AYES: 7 Johnson,Wachtel,Anderson,Garlick,Robinson,Rothschild,Simosky
NAYS: 0
ABSTAIN: 0
ABSENT: 1 Roodhouse

Motion Carried

Consideration to approve Resolution R-16-177 establishing water and sewer rates to include rates for small and large multi-unit properties.

Administrator Kotter reported that there was a category of properties that was not addressed when the rates were approved last month. There needed to be a differentiation between smaller (6-19) and larger (20+) multi-family units. The additional rates are at the bottom of Exhibit A.

Motion by Wachtel, second by Anderson to approve Resolution R-16-177 that establishes new meter rates for water and sewer as presented.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried

Consideration to approve Resolution R-16-178 A Resolution of the City Council of the City of Geneseo Illinois to approve the use of hotel tax funds for television and advertising phase II.

Administrator Kotter stated that was an overwhelming response to the television advertising project, there were 33 businesses that wanted to participate. So instead of turning businesses down we would like to do two sets of commercial. The first set would concentrate on businesses that are retail and would benefit from the holiday shopping season and the second commercial would include service businesses, such as insurance company and real estate agents. All businesses will pay \$200 if they are included. The second phase would be in the first quarter of 2017.

Motion by Rothschild, second by Johnson to approve Resolution R-16-178 to allocate the use of Hotel Tax Funds for a Second Television Advertising Campaign up to an additional \$2,100 over the first allocation.

ROLL CALL VOTE:

AYES: 7 Johnson,Wachtel,Anderson,Garlick,Robinson,Rothschild,Simosky
NAYS: 0
ABSTAIN: 0
ABSENT: 1 Roodhouse

Motion Carried

Consideration to approve Resolution R-16-169 that establishes the name of the Public Works Department previously Public Services and established 5 divisions within the department: Street, Park, Cemetery, Water and Wastewater

Administrator Kotter stated that there are references in different places using both names. This would establish a name for the department and its 5 divisions.

Motion by Johnson, second by Garlick to approve Resolution R-16-169 that establishes the name of the Public Works Department, previously Public Services and establishes five divisions within the Department: Street, Park, Cemetery, Water and Wastewater.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried

Consideration for approval of the use of the newer Maple Leaf logo as things are replaced in the future.

Administrator Kotter stated that the older logo is the State of Illinois outline and the newer one is the Maple Leaf. There tends to be a preference for the new one as we create new signs and replace vehicle lettering. Staff recalled an ordinance that was passed requiring the use of the State outline, if there is such an ordinance then it would need to be repealed and establish the logo by Resolution. The new one will only be used as we replace things requiring it.

Motion by Simosky, second by Johnson to approve to use the newer maple leaf logo as things are replaced in the future.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried

Consideration for approval of adoption of Ordinance O-16-177 which prohibits the possession of cannabis in the City of Geneseo.

Administrator Kotter stated that there have been state law changes regarding the possession of Cannabis and in order for the City Ordinance to coincide with the State law this new ordinance needs to be established. This was discussed at the Committee of the Whole and it is to mimic the state law. Anyone with a Medical card to use medicinal cannabis is under a different State statute.

Motion by Wachtel, second by Anderson to adopt Ordinance O-16-177 which prohibits the Possession of Cannabis in the City of Geneseo.

ROLL CALL VOTE:

AYES: 7 Johnson,Wachtel,Anderson,Garlick,Robinson,Rothschild,Simosky

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Roodhouse

Motion Carried.

Consideration for approval of the purchase of a Public Works Department skid-steer loader.

The prices weren't available at the Committee of the Whole. Chad received prices from Holland and Sons and the Consortium. Holland and Sons price was \$40,650.00, while the Consortium was \$40,802.10.

Motion by Rothschild, second by Garlick to approve the purchase of a Public Works Department John Deere 324E Skid-Steer Loader from Holland and Sons in the amount of \$40,650.00 from budgeted funds.

ROLL CALL VOTE:

AYES: 7 Johnson,Wachtel,Anderson,Garlick,Robinson,Rothschild,Simosky

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Roodhouse

Motion Carried

Consideration to approve bids for the electric and water department buildings.

Administrator Kotter reported that there were 2 bids submitted for the Electric and Water Building Projects, Double S and Morton. The water building amount is \$8,550 over the original budgeted amount and the funds shall come from surplus budgeted funds in the water dept.

Motion by Robinson, second by Wachtel to accept the construction bid from Double S Construction in the amount of \$735,950, which is \$477,400 for the Electric Building and \$258,550 for the Water Building. The Water Building amount is \$8,550 over the original budgeted amount and this overage shall come from surplus budgeted funds in the water department.

ROLL CALL VOTE:

AYES: 7 Johnson,Wachtel,Anderson,Garlick,Robinson,Rothschild,Simosky

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Roodhouse

Motion Carried.

Payment of City and Utility Bills

Administrator Kotter stated that Kara was gone and the whole report was printed out instead of a summary. Questions on the bills are the following:

1. Does Missman have a set fee? Missman is under a project based fee system
2. Coal costs? The City owns part of Louisa so therefore we have to buy our share of coal.
3. Charges for signs? This is a Façade expense, Curious Cargo bought new signs.
4. Capital Asset Expense Light fixtures? Light fixtures for Stone View, the High School and a transformer.
5. Martin Equipment? Loader/Backhoe Water/Sewer split

Motion by Wachtel, second by Garlick to approve City and Utility bills as presented.

ROLL CALL VOTE:

AYES: 7 Johnson,Wachtel,Anderson,Garlick,Robinson,Rothschild,Simosky

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Roodhouse

Motion Carried

Public Comment

Gary Joyner asked how many bills we have on average that are delinquent. Administrator Kotter stated that it is low, out of 3,000 bills sent out about 20 are delinquent. And the average number of customers that get shut off is about 5.

Motion by Rothschild, second by Johnson to adjourn the meeting at 7:09PM.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried.

Respectfully submitted,

Loree K Phlypo
City Clerk