

City of Geneseo, Henry County, Illinois
City Council
September 13, 2016
6:00 PM

Pledge of Allegiance

Roll Call

The City Council of the City of Geneseo met in a City Council meeting on Tuesday September 13, 2016 at the Council Chambers, 115 South Oakwood Avenue. Mayor Kathy Carroll-Duda called the meeting to order at 6:05 pm. Aldermen Jason Robinson, Bob Wachtel, Martin Rothschild, Sue Garlick, James Roodhouse, Paula Simosky and Brenda Johnson were present. Kent Anderson was absent. Others in attendance included, Administrator Lisa Kotter, City Attorney Dan Alcorn, Director of Electrical Operations Lewis Opsal, City Clerk Loree K. Phlypo, Finance Director Kara Wiesemeyer, IT Manager Garrett Griswold and Inspector Rick Mills.

There was a quorum.

Chamber of Commerce Report

Rhonda Ludwig reported that October 8 will be the State Street Market, this replaces the Maxwell Street Market that used to take place. There are 28 vendors scheduled to attend. The Green Scene Magazine will feature an article on the Governor's Award for the Solar Fields and that will come out at the end of October. She reported that the Fly In was cancelled due to all the rain and 124 people took the tour of the canal and 120 were from out of the area. It was a huge success and Bob Johnson's fly over was amazing. She thanked the Mayor for her participation and the trophy presentation. This Thursday there will be a bus trip in Geneseo with 25 people coming out for shopping and dining. October 1 is Ribtoberfest complete with a bags tournament, Rib cooking competition and live music. Alderman Rothschild thanked Rhonda for all her hard work on the events and Rhonda sited that it couldn't have been a success without a cooperative effort of the City staff with the Chamber. For a complete list of Chamber sponsored events please visit their website at www.geneseo.org.

City Engineering Report

Greg Ryckaert from Missman reported that the IL EPA permit for Oakwood Avenue has been received and Nicor is working on a design for their reroute of gas service. Bids for this project will be in the winter. The permit process for the new well is underway and the work will begin in the spring. The water crossing is permitted and now they are getting the bid documents together. The retention pond for the Pettitt subdivision is permitted.

Proclamation – Recognizing Public Power week October 2-8, A week-long celebration of Geneseo Municipal Utilities Year-Round service to the City of Geneseo. Mayor Carroll-Duda read the Proclamation.

Public Comment

Administrator Kotter stated that November 1 Geneseo Municipal Utilities will be awarded the Governor's Award for the Solar Field.

Consent Agenda:

- a. City Council Minutes 8/9/16
- b. Committee of the Whole Minutes 8/23/16

Motion by Wachtel, second by Roodhouse to approve minutes as presented.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried.

Consideration of a request for a Certificate of Appropriateness for a vacant lot between two alleys behind 110 Brown Street by Johnson Rentals LLC for the Construction of a 24'x170' building to be divided into 17 10'x27' mini storage rental units.

City Administrator reported that the Plan Commission held a Public Hearing and recommended approval. The location was reviewed and Bob Johnson is using earth tones to follow the Chipman Design guidelines. The setbacks for snow removal were discussed and Bob Johnson agreed to increase to 5 feet. Administrator Kotter stated that currently the 3 lots are separate but the City would like to have the lots combined into 1 parcel otherwise there would have to be some land

taken from the house lot and added to the storage unit lot to make it large enough. Bob Johnson agreed to combine the lots.

Motion by Wachtel, second by Robinson to approve the Johnson Rentals of Geneseo LLC request for a certificate of appropriateness for the vacant lot between the two alleys behind 110 Brown Street for a 24'x170' building for mini storage rental units with earth tone colors and with a setback from the west line of at least 5 feet.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried

Consideration to Ordinance O-16-173 An Ordinance Amending the City of Geneseo's employment and policies Ordinance No. 1805 known as the Personnel Ordinance by amending Section 6.12 Drug and Alcohol Testing.

Administrator Kotter reported that after further research by City Attorney Alcorn, it is his recommendation that there are 3 positions that fall under the category of "Safety and Security", those are the Administrator, Finance Director and IT Manager and so these 3 positions will be included in the random drug testing. The wording is changed from "Office Staff" to "Clerical Staff". Clerical staff and members of the FOP Union will not be included in the random drug testing.

Motion by Rothschild, second by Simosky to adopt Ordinance O-16-173 which amends the Personnel Ordinance and creates a random drug and alcohol testing program for all non-transportation employees with the exception of clerical staff and union police officers.

ROLL CALL VOTE:

AYES: 7 Johnson,Wachtel,Roodhouse,Garlick,Robinson,Rothschild,Simosky

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Anderson

Motion Carried

Consideration to approve Ordinance O-16-174 An Ordinance for the City to sell property at 644 East Park Street Geneseo, IL.

City Administrator reported that the City purchased this property last spring, demolished the house and readied the lot for sale. The City will put an ad in the paper, direct mail to past interested parties and put a sign up on the lot. The minimum bid will be \$26,000 based on the expenses incurred. If the City doesn't take the highest bid then it will require $\frac{3}{4}$ vote, if the highest bid is taken then it requires just a simple majority. The bid taken will be determined by what additional tax base plans the prospective buyer has for the lot.

Motion by Johnson, second by Rothschild to adopt Ordinance O-16-174 which is for the advertisement and eventual sale of the property at 644 East Park Street in Geneseo.

ROLL CALL VOTE:

AYES: 7 Johnson,Wachtel,Roodhouse,Garlick,Robinson,Rothschild,Simosky

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Anderson

Motion Carried

Consideration to approve the purchase of a pick-up truck with a snow plow from Crowe Ford in the amount of \$31,713.00 with the purchase from Bonnell Industries in the amount of \$12,031.75 for a total of \$43,744.75.

City Administrator Kotter reported that this purchase has been budgeted for and it is \$372.00 more to purchase it locally then through the cooperative. Alderman Wachtel stated that it is more convenient for service work when it is locally purchased.

Motion by Wachtel, second by Garlick to approve the purchase of a 2017 Ford F-350 for the Street Department form Crowe Ford in the amount of \$31,713.00 and the equipment from Bonnell Industries in the amount of \$12,031.75.

ROLL CALL VOTE:

AYES: 7 Johnson,Wachtel,Roodhouse,Garlick,Robinson,Rothschild,Simosky

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Anderson

Motion Carried

Consideration to approve the hiring of Donahue Engineering for the Waste Water treatment Plant capital needs study in an amount not to exceed \$10,000.00.

City Administrator reported that this was included in the original and amended budgets. This was discussed with Greg from Missman and they concur that it is more of Donahue's expertise than Missman's and support using them.

Motion by Johnson, second by Robinson to approve the hiring of Donahue Engineering for a 10-15 year capital needs study for the Wastewater Department not to exceed \$10,000.00.

ROLL CALL VOTE:

AYES: 7 Johnson, Wachtel, Roodhouse, Garlick, Robinson, Rothschild, Simosky
NAYS: 0
ABSTAIN: 0
ABSENT: 1 Anderson

Motion Carried

Consideration to approve the transfer of funds from the general fund 2015-2016 fund balance to Fund 7 social security (currently \$47,743.00), Fund 8 IMRF (currently \$50,605.00) and Fund 70 Health Insurance (currently \$92,218.00) with the final amounts being those needed after all adjustments have been made by the City Auditors and to approve the distribution of \$45,309.00 to the Police Pension Fund from the General Fund balance from 2015-2016 based on the results of the audit performed by the IODI for Fiscal Years 2014-2015.

Administrator Kotter reported that there are 3 fund adjustments that are needed to balance the budget, they are 7, 8 and 70. The General Fund will pay off the shortage to the Police Pension Fund. Sometimes the auditors suggest different journal entries and this could make the numbers a little different. Alderman Rothschild asked how much the numbers would be different. Kotter stated that sometimes the payroll distribution is different due to going from one fiscal year to the next or in the case of 2 different departments working together on a project. She stated that the difference wouldn't be much. The police pension fund amount of \$45,309.00 is the statutory minimum that the City can distribute to them.

Motion by Simosky, second by Roodhouse to approve the use of previous year fund balances in the following funds to balance the 2015-2016 Fund 7 Social Security (Currently \$51,041.00), Fund 8 IMRF (Currently \$29,281.00) and Fund 70 Health Insurance (Currently \$92,218.00) with final amounts being those needed after all adjustments have been made by the City Auditors and to approve the distribution of \$45,309.00 to the Police Pension Fund from the General Fund balance from 2015-2016 based on the results of the audit performed by the IODI for Fiscal Years 2014-2015.

ROLL CALL VOTE:

AYES: 7 Johnson, Wachtel, Roodhouse, Garlick, Robinson, Rothschild, Simosky
NAYS: 0
ABSTAIN: 0
ABSENT: 1 Anderson

Motion Carried

Consideration to approve an amended water and sewer department budgets for 2016-2017 as presented due to increased meter size rates.

Administrator Kotter stated that there are two reasons that the water and sewer budget needs to be amended that is increased meter size rates and the bonds that were issued for water/sewer projects. Mayor Carroll-Duda had questions on additional funds and Administrator Kotter stated that she would address them in her next weekly email.

Motion by Wachtel, second by Garlick to approve the amended Water and Sewer Department budgets for 2016-2017 as presented due to increased meter size rates.

ROLL CALL VOTE:

AYES: 7 Johnson, Wachtel, Roodhouse, Garlick, Robinson, Rothschild, Simosky
NAYS: 0
ABSTAIN: 0
ABSENT: 1 Anderson

Motion Carried

Consideration to approve the purchase of a new 2016 Ford Transit Connect Cargo Van from Crowe Ford for the amount of \$22,970.00.

Administrator Kotter stated that this is \$400.00 more to stay local than to purchase through the Cooperative Program.

Motion by Rothschild, second by Johnson to approve the purchase of a new 2016 Ford Transit Connect Cargo Van from Crowe Ford for the price of \$22,970.00.

ROLL CALL VOTE:

AYES: 7 Johnson, Wachtel, Roodhouse, Garlick, Robinson, Rothschild, Simosky

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Anderson

Motion Carried

Consideration to approve Resolution R-16-164 to dispose of the electric department 2005 GMC Savana Van VIN #1GTFG15X551217479 as surplus equipment and to sell vehicle by best means possible.

Administrator Kotter stated that this vehicle still has some resale value. Once the new van is in service then this one will be sold. The new one is more efficient.

Motion by Rothschild, second by Garlick to approve Resolution R-16-164 to dispose of the Electric Department 2005 GMC Savana Van (VIN#1GTFG15X551217479) as surplus equipment and to sell the vehicle as best means possible.

ROLL CALL VOTE:

AYES: 7 Johnson, Wachtel, Roodhouse, Garlick, Robinson, Rothschild, Simosky

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Anderson

Motion Carried

Consideration to approve construction bids for new Electric Line Crew Building on Exchange Street and a Water Department Building on Chicago Street.

Administrator Kotter stated that the bids were out of budget and has directed staff to rebid with the budgeted parameters.

No Action Taken

Payment of City and Utility Bills

Administrator Kotter stated that to clarify the "bills paid" are already paid and "bills to be paid" are the ones that are currently being approved for payment.

Motion by Roodhouse, second by Simosky to approve City and Utility bills as presented.

ROLL CALL VOTE:

AYES: 7 Johnson, Wachtel, Roodhouse, Garlick, Robinson, Rothschild, Simosky

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Anderson

Motion Carried

Executive Session: RE: Review and Release Executive Session Minutes

Health Insurance for Retirees

Residency and Employment

Motion by Wachtel, second by Robinson to enter into executive session at 7:02PM under the following statute:

Pursuant to: **5 ILCS 120/2(c)(21)**: Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and **5 ILCS 120/2(c)(1)**

Pursuant to personnel matter pursuant to: **5ILCS 120/2(c)(1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion by Wachtel, second by Robinson to return to open meeting at 8:00PM.

ROLL CALL VOTE:

AYES: 7 Johnson,Wachtel,Roodhouse,Garlick,Robinson,Rothschild,Simosky

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Anderson

Motion Carried

Consideration of Resolution R-16-165 A Resolution regarding the Release of Executive Session minutes.

Motion by Rothschild, second by Wachtel to approve Resolution R-16-165 which releases executive session minutes as listed in Exhibit A.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried

Public Comment

None

Motion by Wachtel, second by Robinson to adjourn the meeting at 8:06PM.

Voice Vote. 8 Ayes. 0 Nays.

Motion Carried.

Respectfully submitted,

Loree K Phlypo
City Clerk