

**City of Geneseo, Henry County, Illinois
Committee of the Whole Meeting
March 22, 2016**

Pledge of Allegiance

Roll Call

The City Council of the City of Geneseo met Tuesday March 22, 2016 at the Council Chambers, 115 South Oakwood Avenue. Mayor Nadine Palmgren called the meeting to order at 6:00 pm. Alderman Bob Wachtel, Jason Robinson, Martin Rothschild, Kathy Carroll-Duda, Paula Simosky, James Roodhouse and Michael Smith answered roll call. Keith Kennett was absent. Others in attendance included City Administrator Lisa Kotter, City Attorney Dan Alcorn, City Clerk Loree K. Phlypo, Chief Piotrowski, Director Opsal, Inspector Mills, HR Manager Lacey Billiet the press and various audience members.
A Quorum was present.

Swearing In Geneseo Police Department

Mayor Palmgren swore in Daniel G. Davis as Patrolman for the Geneseo Police Department.

Proclamation

Mayor Palmgren read the proclamation proclaiming April 7, 2016 as Jr. Achievement Day in Geneseo and April 10-16, 2016 as National Public Safety Telecommunicators Week.

Public Comment

None

Consideration of Resolution R-16-146 Parking Restrictions May 2016 around Geneseo High School

Administrator Kotter reported that due to the impending construction at the High School the parking the last week of school will be restricted. They have asked that the parking restrictions be lifted for the last week of school so that they have adequate parking. Alderman Smith recommended that there be an exact time period listed. Also in Section I add “between the days of May 9, 2016 to May 17, 2015, delete the following of line “K”, “and along the east side of North State Street from Ogden Avenue to Wells Street without limitation as to time” and in the motion add the word “State” after the word South.

Motion by Smith, second by Carroll-Duda to recommend to City Council adoption of Resolution R-16-146 which would allow temporary parking on South State and Smith Streets as amended.

ROLL CALL

Ayes 7 Wachtel,Roodhouse,Carroll-Duda,Smith,Simosky,Rothschild,Robinson

Nays

Absent 1 Kennett

Motion Carried

Discussion on City Accounts 2015-2016 Budget Year

Administrator Kotter reported that there are City Account line items that require an educated estimate when the budget is adopted each year that can exceed or be below what is budgeted. Overall the departments goal to stay within the budgeted amount and we think that they will all stay within the budgeted amounts but if something changes to create a shortfall then we will come back to Council to make the report. Alderman Simosky asked that there be less charged to Misc. accounts and if there is something put in a Misc. account then there needs to be a description included. The actual year to date figure under the Tourism Incentive should be \$26,608.00, the number listed is a typo.

No Action Taken at this time.

Consideration of a variance of the City of Geneseo Liquor License hours for Lionstone Brewery to start serving at 10:00 AM on Sunday, March 27, 2016

Mayor Palmgren reported that this would allow Lionstone Brewery to serve alcohol on Easter morning, March 27 beginning at 10:00 AM. This is on the Special City Council agenda to follow this meeting.

Consideration of a publication to fill the vacancy for an alderman in the fourth ward

Kathy Carroll-Duda, as Mayor Elect, will vacate her seat in Ward 4 when she takes the position of Mayor. The previous vacancy was filled with an ad being placed in the paper but prior to that names were just brought to the Council. The Council can direct staff as to which method they would like to use. A proposed ad is attached if the Aldermen would like to go that route. It was decided that while we are advertising for candidates for the vacant 4th ward seat we would also look to fill the vacancy on the Zoning Board of Appeals which lost a member through the retirement of Loretta Chavez and Plan Commission which will occur when Alderman Elect Sue Garlick takes her seat.

Consideration of a job description for an administrative position

Administrator Kotter reported that a job description was needed for a position that is filled but didn't have a description and it was asked that the job description be brought to Council for review. The Mayor requested that the cost of this position be reviewed also. Mayor Palmgren asked why Water Sewer is paying for part of the wages when they have their own administrative assistant and that in addition to the costs on the report provided that IMRF needed to be included, which is at 14.25%. She also wants Early Retirement looked at. Administrator Kotter stated that early retirement has been looked at.

Motion by Wachtel, second by Robinson to recommend to Council for approval the job description for the Administrative Assistant position.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried.

Update on survey income report for sewer project

Administrator Kotter reported that upon preliminary review it appears that we don't have enough low to moderate income households within the surveyed area to qualify for the grant. There currently are 60 to 70% returned survey's, 75% of total survey's sent out need to be returned with 51% being within the low to moderate income bracket. It was suggested that may be other areas should be surveyed so see if other areas might qualify first. Alderman Rothschild asked for a time frame to start fixing homes with ongoing problems. Administrator Kotter stated that she wants to review the survey's that have been turned in to have an accurate count of the low to moderate income households.

No Action

Consideration of cell tower permit to Buell Consulting, Central States Tower and Verizon Wireless Planning Consultants for the site at 504 E. Exchange Street Geneseo, IL 61254

Discussion was held on issuing the Cell Tower Permit to Buell Consulting, Central States Tower and Verizon Wireless at the southwest corner of the parcel located at 504 E. Exchange Street. Residents expressed continued concerns over safety issues and property values. Administrator Kotter clarified some misinformation that was posted on FaceBook siting that she was trying to sneak the Cell Tower item on the agenda. Kotter stated that as the Administrator her job is to bring items before the Council and it is up to them whether or not they vote on them, but that items can't just languish they have to be decided on at some point. Mayor Palmgren reported that she just received the answers to resident's questions this afternoon and feels that all the questions weren't answered and that there needs to be more time to evaluate the answers. Tom Ferry from Buell Consulting, confirmed that municipal property is preferred so that the entire community benefits from the lease payments, the towers are built with a break point so that if the tower collapsed it would collapse on itself. A letter from the Engineer on the Structural Stability or a certificate on the fall radius was requested. Tom stated that the tower

would cost \$500,000 and then there would be \$500,000 in equipment so the anchor tenant does not take the location choice lightly and wants it to be at optimal benefit.

Motion by Rothschild, second by Carroll-Duda to move the Cell Tower Permit item to the April Committee of the Whole to be held on April 26, 2016.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried.

Selection date for New City Council Members Orientation

A date needs to be selected for the Newly Elected Council Members Orientation. It was requested that the Orientation and the Site Tours be done on two different days so that there is not a rush. City Attorney Dan Alcorn was asked to attend so that he could explain roles and boundaries of being a Council Member. April 19 at 5:15pm was selected. Any outgoing Elected Official that has any books that they received from the City were asked to please drop them off at City Hall so that they can be reissued.

No Action Taken

Elected officials that will no longer be serving may return any code books or IML books that the City provided during their tenure.

Payment of City and Utility Bills

Alderman Carroll-Duda asked what the total difference was on page 31 the Check Register in the amount of \$127,882.04 and the Summary page totaling \$129,993.56. Administrator Kotter stated that she would have to get that information due to the City Accountant being out of the office this week, but she would email the information to the Council.

Motion by Wachtel, second by Smith to approve City and Utility bills in the amount of \$302,776.72.

ROLL CALL

Ayes 7 Wachtel, Roodhouse, Carroll-Duda, Smith, Simosky, Rothschild, Robinson

Nays

Absent 1 Kennett

Motion Carried

Public Comment

None

Executive Session

RE: Residency of Employee

Motion by Rothschild, second by Roodhouse to enter into Executive Session at 7:34PM Pursuant to personnel matter pursuant to: 5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion by Smith, second by Roodhouse to return to open meeting at 8:09PM.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried

Motion by Wachtel, second by Carroll-Duda to adjourn the meeting at 8:10 pm.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Respectfully submitted,

Loree K. Phlypo
City Clerk